

## **INSTRUCTION FOR STUDENTS FOR ONLINE FINAL STATE EXAMINATIONS**

- 1.** The student must download and install the MS Teams system in advance on the facility where he / she will take the Final State Examination – FSE (we recommend watching a short instructional video).
- 2.** The student must be logged in to the MS Teams system.
- 3.** The electronic equipment must have a working camera, microphone, and speakers (headphones).
- 4.** The start of the FSE is at 8:00 am and students will be gradually invited to the examination.
- 5.** Students will receive information about the exact time of the FSE by email at least one day before the exam.
- 6.** An electronic device with a camera captures the room to present that it is alone in the room. He must sit with the door to the room behind him.
- 7.** The participant of the FSE will say a random number of the question and the member of the commission will read the wording to him.
- 8.** In total, the student chooses three questions
- 9.** The participant responds immediately, without written preparation
- 10.** Students are always required to have their microphone and camera on after registration.
- 11.** After completing the answers, the student will log out.
- 12.** Students will be informed about the result of the final state examination only after all students have been examined on the given day. The commission will re-invite students to an online meeting
- 13.** Students are reminded that the course of the online exam will be recorded via MS Teams to a secure storage.