

Information for bachelor's and doctoral degree applicants who have completed high school education abroad

The recognition of documents on completed high school education for further study purposes

Every candidate who has successfully completed high school education abroad, is required to submit the application for undergraduate studies along with **the decision on the recognition of equivalence** of documents on completed education achieved abroad, no later than on the day of entry examination (does not apply to evidence of education obtained in Czech Republic).

Pursuant to Art. 36 Sect. 1 of the Act No. 422/2015 Coll. on recognition of evidence of education and on recognition of professional qualifications and on amendments to certain laws, as amended (hereinafter referred to as "the Act") **on the recognition of evidence of education**, which is a high school-leaving certificate issued by recognized high school in another member state or in a third country for the purposes of the continuation of the study, **district office at the headquarters of the county decides** after comparing the content and scope of education the applicant accomplished, with content and the scope of education, which, according to the national education program is required in the Slovak Republic. **CONTACT to District Office in Bratislava:** http://www.minv.sk/?info_OBUBA_skolstvo
Address: District Office in Bratislava – Department of Education, Okresný úrad – odbor školstva, Tomášikova 46, 832 05 Bratislava

Application for recognition of evidence according to Art. 36 must **contain** following **information**: name and surname of the applicant, address of permanent or temporary residence, subject of the request, the name and address of the recognized high school or elementary school, which the certificate of education issued, year of graduation, the applicant's signature. When it comes to recognizing the education of minors, the application is submitted by a legal representative.

Application for recognition of documents according to Art. 36 Section 1 and 2 of the Act, must **contain** following **documents**:

1. copy of identification card,
2. certified copy of the document of accomplished studies,
3. list of the completed subjects and tests carried out,
4. certificate of recognized high school about the scope of practical classes in the case of secondary vocational education or complete secondary vocational education,
5. verification of the authenticity of signatures and the stamp on the document of completed studies by the state of origin which is competent for such approval/apostille,
6. proof of payment of the administrative fee.

The applicant is required to submit a certified document of translation to Slovak language.

AUTOMATIC RECOGNITION of evidence of education for the purposes of the continuation of studies

Evidence of education issued by a recognized educational institution of a member state or of a third state or the State of European Union which concluded an international agreement on the mutual recognition of equivalence of evidence of education with the Slovak Republic and which is bounding with Slovakia is recognized as equivalent automatically.

Application must contain following information: name and surname of the applicant, address of permanent or temporary residence, subject of the request, the name and address of a recognized high school or elementary school, which the certificate of education issued, year of graduation, the applicant's signature.

According to Art. 39 Section 2 and 3 of the Act, it is necessary to enclose following documents to the request for automatic recognition of documents:

1. copy of the identification card,
2. verified copy of the document of finished studies.

The applicant is required to submit a certified document of translation to Slovak language.

The states which concluded an international agreement on mutual recognition of evidence of education include: Czech Republic, Hungary, Germany, Croatia, Poland, Rumania, Ukraine.