



Directive No. 5/2012

**of the Rector of Slovak Medical University in Bratislava on final theses,
bibliographic registration, control of originality, storage and accessibility.**

Bratislava 2012

Subject of the Directive

(1) The subject of the Directive is basic particulars of final theses, control of originality, storage, and accessibility (hereinafter “the Directive”) and framework rules. The Directive provides a uniform procedure for developing, registering, storing, and accessibility of final theses and checking the originality in the Central register of final theses (hereinafter CRZP) for the Slovak Medical University in Bratislava (hereinafter SMU) developed at SMU.

(2) The Directive applies to bachelor theses, diploma theses, dissertation theses, rigorous theses, and habilitation theses.

Objective of the Directive

The objective of the Directive is:

a) to achieve a unifying final formula and adjustment of final theses in accordance with international norms and standards,

b) to create conditions for collection, storage, and accessibility of full texts of final theses electronically through electronic evidence systems (repositories) of final theses of students SMU (hereinafter “Evidence system of final theses”),

c) to arrange conditions for creation, management and filling CRZP including verification of originality,

d) to link outputs of the CRZP with protocols on final exam,

e) to improve educational activities at higher education institutions by improving access to full texts of final theses.

Basic provisions

(1) The final thesis is an integral part of higher education according to each study program in terms of Regulations Act No. 131/2002 Coll. on higher education institutions and on amendment of certain acts as amended (hereinafter the “Law on Higher Education”). Defense of the final thesis is a part of proper completion of the study.

(2) The author of the final thesis is a student of SMU. Final thesis is an individual work of a student. Faculty or an authorized person shall designate a supervisor for the student with final thesis in the doctoral study program.

(3) In the case of an external supervisor for the doctoral study program, SMU may appoint a consultant who is an employee of SMU.

(4) For the purpose of this Directive the training workplace is a workplace of the higher education institution or its part (for example a department or an institute) creating material and technical conditions for obtaining information and carrying out works which enable developing the final thesis in the school workplace or by mutual agreement, also in the external entity. The training workplace of a PhD student may also be an external entity (private company, state or public organization etc.) by written agreement with SMU.

(5) License Agreement for the use of school work 1 (hereinafter “License Agreement”) is an agreement according to Act No. 618/2003 Coll. regarding copyright and rights related to author’s rights (Author’s Act) as amended (hereinafter “Author’s Act”) between the author and SMU which regulates the manner of use and publication of final thesis.

(6) According to the Author’s Act, the final thesis is a school work developed by a student to meet study requirements arising from his/her legal relationship with the higher education institution. 2.

(7) Analytical sheet (metadata) is used for recording bibliographical information about the given work. An example is a part of documents in the CRZP.

Types of final theses and qualifying works (hereinafter final theses)

(1) Final thesis is:

- a) Bachelor thesis 3 – the study according to the study program of the 1st degree (bachelor study program)
- b) Diploma thesis 4 – the study according to the study program of the 2nd degree or study program pursuant to § 53 section 3 under the Higher Education Act (master, engineer and doctor study program)
- c) Dissertation thesis 5 – the study according to the study program of the 3rd degree (PhD study program)

(2) For the purpose of this Directive the qualifying work is:

- a) Rigorous thesis,
- b) Habilitation thesis.

(3) Specification of requests for the electronic version of final thesis, content and metadata format (convertibility of PDF format to plain text) is published through CRZP.

1 § 40 - § 44, Act. 618/2003 Coll. on copyright and rights related to copyright (The Copyright Act)

2 § 5, section 12, Act. 618/2003 Coll. on copyright and rights related to copyright (The Copyright Act)

3 § 52, section 4, Act. 131/2002 Coll. as amended

4 § 53, section 3 and 4, Act. 131/2002 Coll. as amended

5 § 54, section 3, Act. 131/2002 Coll. as amended

The recommended structure for final thesis

(1) Final thesis should include the following main parts:

- a) introduction,
- b) main text,
- c) annexes (if used),
- d) the final part (optional)

(2) The initial part of thesis includes the following items:

- a) packaging,
- b) title page,
- c) final thesis,
- d) acknowledgements (optional),
- e) abstract in official language,
- f) abstract in English language, in a foreign language,
- g) table of contents,
- h) list of illustrations and tables (if used)
- i) list of abbreviations and signs (mandatory in technical and natural sciences),
- j) dictionary (optional)

(3) Packaging of the bachelor thesis, master thesis, and dissertation thesis (see annex No. 1) includes:

- a) name of the higher education institution (Slovak Medical University in Bratislava),
- b) name of the faculty in which the student is enrolled
- c) registration number (assigned automatically by the system for recording the thesis),
- d) title of the thesis and subtitle of the thesis (if the subtitle is used),
- e) type of the thesis (bachelor, master, or dissertation),
- f) name, surname, academic degree and scientific-pedagogical titles of the author,

g) year of submission of the thesis

(4) Packaging of the rigorous and habilitation thesis (listed in annex No. 2) includes:

- a) name of the higher education institution (Slovak Medical University in Bratislava),
- b) name of the faculty in which the student is enrolled,
- c) registration number (assigned automatically by the system for recording the thesis),
- d) title of the thesis and subtitle (if the subtitle is used),
- e) type of thesis (rigorous, habilitation),
- f) name, surname, academic degree and scientific-pedagogical titles of the author,
- g) year of submission of the thesis.

(5) Title page of all types of theses includes full information on thesis (see annex No. 3) in the structure:

- a) name of the higher education institution (Slovak Medical University in Bratislava),
- b) name of the faculty in which the student is enrolled,
- c) title of the thesis and subtitle of the thesis (if the subtitle is used)
- d) type of the thesis (bachelor, master, dissertation, rigorous, habilitation),
- e) name, surname, academic degrees and scientific-pedagogical titles of the author,
- f) name of the study program
- g) number of the study field as the first four digits of the code and the name of the study field
- h) name, surname, academic degrees and scientific-pedagogical titles of the supervisor of the final thesis
- i) name, surname, academic degrees and scientific-pedagogical titles of the consultant if he was appointed
- j) name of the training workplace if it was determined,
- k) place and year of submission of the thesis.

(6) Example of the title page of the bachelor, diploma, dissertation, rigorous and habilitation thesis is given in annex No. 2

(7) Assignment of the final thesis (hereinafter “assignment”) is a document in which SMU specifies study obligations of a student in connection with the elaboration of thesis. Assignment generally includes:

- a) type of the final thesis
- b) title of the final thesis
- c) name, surname and titles of the student
- d) name, surname and titles of the supervisor,
- e) in a case of an external supervisor, the name, surname and titles of the consultant,
- f) training workplace
- g) name, surname and degrees of the head of the training workplace
- h) annotation of the final thesis,
- i) language in which the thesis is elaborated,
- j) date of approval of the assignment.

(8) Abstract should include information about the objectives of thesis, brief content, and at the end of the abstract, the fulfillment of the objectives, results and importance of the whole thesis should be characterized. The abstract includes 3 – 5 key words. The abstract is written as one continuous paragraph and its range is usually 100 – 500 words.

(9) The essential text components of final thesis are formed by:

- a) introduction
- b) core text
- c) conclusion
- d) summary (obligatory, if thesis produced in non-official language)
- e) list of references/bibliography

a) In the introduction the author briefly and clearly characterizes the state of knowledge and experience in the issues investigated in the thesis and informs about the significance,

objectives and intentions of the thesis. The author emphasizes the importance of the issue investigated and gives the reasons why he decided to deal with the issue.

b) The core text is the main part and its division depends on the type of work. The core of scientific works usually consists of the following main parts:

- current state of dealing with the issue investigated both at home and abroad,
- objective of work,
- methods of work and methods of investigation,
- results of work
- discussion.

In the part Current state and knowledge of the issue investigated, the author provides the available information and knowledge in the given topic. The currently published works of domestic and foreign authors serve as the source of processing. This part should constitute approximately 30% of the entire work.

The part Objective of work clearly, exactly and concisely characterizes the issue of investigation along with the partial goals that contribute to the achievement of the main objective.

The part Method of investigation includes:

- characteristics of the issue of the study,
- work practices/procedures,
- way of gathering data and resources,
- methods used for the results evaluation and interpretation,
- statistical methods.

(10) The results of thesis and discussion are the most important parts of final thesis. The results (the author's own attitudes or his/her solution of the factual problems, the author has achieved, have to be logically organized, described and assessed. Concurrently, all the facts and knowledge are commented when confronted with the results of other authors. If appropriate, the results of the thesis and discussion may form one single part. Altogether, they form as much as 30-40 % of the final qualification thesis.

(11) In the conclusion the author has to briefly summarize the results achieved as related to the objectives stated.

(12) If the final thesis is written in a foreign language its summary shall be written in the Slovak language making up to 10% of the scope of the final thesis.

(13) The list of literature must contain the complete list of references. The extent of this section depends on the quantity of literary sources that must correspond with the citations used in the text (illustrations of literary sources are included in the Annex 4).

Citations and bibliographical references

(1) Ethics and techniques of citing are all important. The ethics of citing specifies the way of adhering to the ethical norm in relation to other authors' ideas and the results comprised in other documents and the literature used. The technique of citing expresses the author's extent of adhering to the norm of authenticity how the author links the places in the text with the records on documents listed in bibliographic references.

(2) Final theses are recommended to use the citation method according to the first data (name) and the date at which the first indication is given in brackets (surname or the first word of the title) and the year of publication of the cited document (example: Mrkvička, 2009) (team of authors Theory, 2009). If the first entry is already in the text, only the year is given in brackets. If necessary, the year in brackets is also followed by the number of cited pages in brackets. If two or several documents have the same first data and the same year, they will be differentiated by lowercase letters (a, b, c, etc.) written after the year in brackets.

- (3) Each item in the list of references is listed in alphabetical order. They are arranged according to the first component (data).
- (4) The description of citations is in the Annex No.4.

The recommended formatting /lay out of the final theses

- (1) The recommended formatting is based on the following standards:
STN 01 6910.1999. The rules for writing and editing documents
STN ISO 2145:1997. Documentation. Numbering of sections and subsections of written documents.
STN ISO 690:1998. Documentation – bibliographic references - Content, form and structure.
STN ISO 690-2: 2001, Information and documentation. Bibliographic citations. Part 2 :Electronic documents or parts thereof.
STN ISO 214: 1998, Documentation. Abstracts (papers) for publication and documentation.
- (2) Final thesis is produced in the Slovak language, in the first person, plural of past tense. Final thesis can be written and defended in other than the Slovak language with the agreement of Slovak Medical University or the Faculty.
- (3) Font type – Times New Roman, font size 12, shall be uniform all over the thesis. The recommended set-up – line spacing 1.5, left margin 3.5cm, right margin 2 cm, top and bottom edge 2.5 cm, portrait orientation, A4 format.
- (4) The scope of bachelor thesis is 30-40 pages (54 000 up to 72 000 characters including spaces). The scope of diploma thesis is 50-70 pages (90 000 up to 126 000 characters), dissertation thesis 80 to 120 pages (144 000 up to 216 000 characters), and habilitation thesis up to 150 pages.
- (5) The thesis is formatted according to this directive and its annexes. It shall respect the formal and citation criteria and principles of referencing literature to primary and secondary literature pursuant to general legal regulations and requirements of respective higher education institution.

License agreement

- (1) Having entered the final thesis, rigorous thesis or habilitation thesis into the information system of Slovak Medical University through the student portal, the author submits to the study department of the relevant faculty 2 copies of final thesis bound in a solid book format along with the undersigned proposal of license agreement (Annex No. 5)
- (2) If the author requests in the submitted proposal to withhold uploading the final thesis or habilitation thesis for the period exceeding 12 months, he shall, at the same time, state the reasons for the extension request in writing to the Study Department.
- (3) License agreements are concluded via the information system of Slovak Medical University. Both contractual parties (the author and the Dean of the Faculty) sign the agreement in the same way.
- (4) Slovak Medical University will send to the provider of the Central Registry of Final Theses through its information system, the following items:
 - PFD formatted final thesis
 - license agreement to final thesis, rigorous thesis or habilitation thesis
 - Supervisor and opponent's expert assessments on final thesis,
 - License agreement to the expert assessment on final thesis in the length
 - Verifiable/verified data on the duration of withholding request for releasing final thesis if the author requests for delay in releasing his work.

Expert assessment

(1) Expert assessments are written by the supervisor and opponent via the student portal by the user's name and a password, on a specific form according to the official form of the relevant Faculty. The written expert assessment is subsequently sent through the information system of Slovak Medical University. The printed and signed assessment is submitted to the Study Department of the respective Faculty. The student may see the supervisor's and opponent's expert assessments via the student portal.

Collection and accessibility of final theses and control of their originality

- (1) The student shall submit, at the appointed time, the final thesis to the Study Department in two copies in printed form, on paper, bound in a solid book format (not coil binding), so that the sheets are bound together.
- (2) The student enters the PDF formatted final thesis through the University portal on the date set in the item 10), and by entering the data into the Registry of final theses, he fills in the analytic letter and license agreement. The electronic version of the final thesis must be identical with the final thesis printed form. The submission of electronic version of the final thesis is published on the student portal of Slovak Medical University and is accessible to all the students submitting final theses. Logging in to the system of final thesis submission at Slovak Medical University is available on the address <https://student.szu.sk> by means of the user's name and a password that is given to the student on enrolment day.
- (3) The conclusion of a license agreement (sample license agreement is in the Annex 5 of this Directive) between the author and Slovak Medical University is a part of submitting final thesis. In order to verify the originality of the final thesis by Slovak Medical University or other non-defined subject, the license agreement must contain the student's consent for verifying the originality of his final thesis. If the author asks for withholding of uploading his final thesis, he concludes the agreement on releasing the annotations and abstracts (contacts to the author, if necessary) with the Slovak Medical University. The author fills in the Author's Declaration on withholding release of his final thesis (hereinafter only "the author's declaration") sample is in the Annex 6 of this Directive) and states the reasons of the author's disagreement with public release of his final thesis. On giving the reasons the supervisor may also ask for public release of the annotations without releasing the whole final thesis. The license agreement is being made at entering the electronic version of final thesis.
- (4) The originality of final thesis (the extent of agreement of final thesis text with the original text data) is assessed in the Central Registry of final theses.
- (5) Upon successful defense of the final thesis the University Library of Slovak Medical University makes its bibliographic registration. Bibliographical data are made available by means of the information library system.
- (6) Final theses in electronic form are stored and retained in the Central Registry of final theses for the period of 70 years via the system of Final Theses Registry of the Slovak Medical University.
- (7) Final theses in electronic form are released through the electronic catalogue of the University Library of Slovak Medical University.
- (8) Slovak Medical University or the Faculty decides on publication or non-publication of the final thesis on the basis of the standpoint of the Examination Board. Slovak Medical University or the Faculty are obliged to respect the provisions of the license agreement. However, in substantiated cases, the Examination Board may, to some extent, restrict the release of final thesis.

(9) The conditions and detailed process of collection of final theses, the way of verification of their originality is decided by the Faculty.

(10) The Registry (Information System of Slovak Medical University) is open as follows:

-15 February – 25 March of the current year

-15 June – 20 June of the current year

- 15 October – 20 October of the current year

Apart from these dates the consent of the Dean of the relevant Faculty and consent of the IT Department are required in order to record final theses so as to verify their originality. The consent of the Dean and that of the Information Technology Department have to be approved at least 5 working days prior to the entry in the portal so as to record the final thesis.

Central register of theses, Ministry of Education and Slovak Medical University scope of competency

(1) In terms of this directive, the Central register of theses (CRZP) is a physical disposal site for final theses in electronic version. The theses originality is evaluated in CRZP by means of software.

(2) CRZP is operated by the Centre of scientific-technical information (CVTI), a contributory organization of the Ministry of Education of SR.

(3) The custody and evaluation of final theses and qualification works is run by CVTI which is based on contracts with universities.

(4) SZU

a) creates at appropriate levels material, technical, organizational and personnel conditions for elaborating final thesis and meeting tasks resulting from the methodological regulation of the Ministry, which has incorporated it in its internal regulations,

(b) defines and approves through a head worker or another person charged by the Rector of SZU or the Dean of faculty with the final work specification,

c) ensures organizational aspects of final thesis appraisal by thesis supervisor and oponent as well as its defender ,

d) performs and ensures organization of students' theses and qualification works collection and enables the export of electronic version to the final thesis central register normally by the procedures:

1. There is a deadline defined for the relevant academic year in the timetable (normally identical with the submission of thesis for oponent's evaluation) to enter a final thesis in electronic form in the information system of SZU. The student also submits his/her final thesis in electronic form and fills in its analytical form by entering data in the system of theses registration. Concluding a licensing contract between the author and university is an integral part of the final thesis submission,

2. SZU takes over the result of work originality screening and makes it available to the examination commission for an evaluation. The result of final thesis originality verification checkup is an integral part of an entry on final (state) examination. SZU passes the Protocol of originality verification on to the examination commission for an evaluation,

3. following a successful defence the Study department of the given faculty instructs University library of SZU to perform the final work registration in the university library system,

4. In the case of an unsuccessful defense, SMU suggests CRZP to dispose the respectful final thesis from the register without any delay,

e) arranges for an originality check-up of final theses electronic version and arranges for the accounting of results at defending.

(5) The University library of SMU:

a) carries out bibliographic registration of defended final theses,

b) makes final theses available in electronic form through the publicly accessible library information system in correspondence with the License Agreement and internal rules of SMU

(6) Author of the final thesis

a) elaborates the final thesis according to the internal regulations of SMU,

b) respects copyright and is responsible for the originality of final thesis,

c) submits the final thesis in a printed form in the given number of prints,

d) records the final thesis in PDF format into CRZP and fills out an analytical sheet through an electronic form

e) submits a signed License Agreement or Declaration of the Author to SMU

(7) Supervisor and opponent carry out the following through the information system of the university:

a) draw up an expert assessment on the final thesis,

b) send the expert assessment on the final thesis through the information system of SMU,

c) print and sign the expert assessment,

d) submit the printed and signed expert assessment to the study referee of the given faculty,

e) fill in the License Agreement on the expert assessment to the final thesis,

f) print the License Agreement on the expert assessment to the final thesis,

g) submit the printed and signed License Agreement on the expert assessment to the study referee of the given faculty.

Final provision

(1) This Directive provides a uniform procedure for processing, checking the originality, storage, bibliographic registration and accessibility of final theses elaborated at the Slovak Medical University in Bratislava

(2) Directive shall enter into force on February 1, 2012

Dr. h. c. Prof. PhDr. Dana Farkašová, CSc.
Rector of SMU

Annex No. 1 (Example of the packaging of the bachelor, diploma, dissertation theses)

**Slovak Medical University in Bratislava
FACULTY XXXXXX**

TITLE OF THE THESIS

**Type of the thesis (for example)
BACHELOR THESIS**

**201X
Degree, name and surname of the author**

Annex No. 2 (Example of the packaging of the rigorous and habilitation theses)

**Slovak Medical University in Bratislava
FACULTY XXXXXX**

TITLE OF THE THESIS

**Type of the thesis (for example)
RIGOROUS THESIS**

201X

Degree, name and surname of the author

Annex No. 3 (Example of the title page of the bachelor, diploma, dissertation, rigorous and habilitation theses)

**Slovak Medical University in Bratislava
FACULTY XXXXXX**

TITLE OF THE THESIS

Type of the thesis

Study program:

Supervisor of the final thesis: degree, name and surname

Consultant: degree, name and surname

201X

Degree, name and surname of the author

Annex No. 4

Citation documents description examples under ISO 690 and ISO 690-2

1. Books/Monographs

Description components:

Author. year of issue. Title: subtitle (optional). Edition order. Edition place:

Publisher, year of issue. Range of pages. ISBN.

If there are three authors, they are separated by a dash. If there are more than three authors, it is possible to state the first author and the abbreviation „and collect.“ or „et. al.“ if it is a foreign work. It is not necessary to state the first edition in the citation description.

Examples:

OBERT, V. 2006. Returns and legacies. Nitra : Univerzita Konštantína Filozofa, 2006. 129 pp. ISBN 80-8094-046-0.

TIMKO, J. – SIEKEL, P. – TURŇA, J. 2004. Genetically modified organisms. Bratislava : Veda, 2004. 104 pp. ISBN 80-224-0834-4.

HORVÁT, J. and collect. 1999. Anatomy and Biology of Man. 1. ed. Bratislava : Obzor, 1999. 425 pp. ISBN 80-07-00031-5.

2. Article in journal

Description components:

Author. year of issue. Title. Document resource title (newspapers, journals).

ISSN, year, volume year, volume No, range of pages (pages from - to).

Examples

STEINEROVÁ, J. 2000. Principles of Forming Education in Information Science. Pedagogical revue, ISSN 1335-1982, 2000, Vol. 2, No. 3, pp. 8-16.

BENÁČKA, J. et al. 2009. A better cosine approximate solution to pendulum equation. In International Journal of Mathematical Education in Science and Technology. ISSN 0020-739X, 2009, Vol. 40, No. 2, pp. 206-215.

3. Article from a collective volume and monograph

Description components:

Author. year of issue. Title of article. Title of collective volume. Place of publishing:

Publisher, date of issue, range of pages (pages from - to). ISBN

Examples:

ZEMÁNEK, P. 2001. The machines for "green works" in vineyards and their economical evaluation. In 9th International Conference : proceedings. Vol. 2. Fruit Growing and viticulture. Lednice: Mendel University of Agriculture and Forestry, 2001, s. 262-268. ISBN 80-7157-524-0.

17BODOVÁ, M. et al. 1990. An introduction to algorithmic and cognitive approaches for information retrieval. In 18.

Informational days: Collective volume of abstracts from the international scientific conference on current information and communication technology knowledge and its utilization. Praha : Univerzita Karlova, 1990, pp. 17-28. ISBN 80-01-02079-7.

4. Electronic documents – monograph

Description components:

Author. year of issue. Title [Carrier type]. Edition. Place of publication: Publisher, year of issue. Date of update. [Citation date]. Availability and accessibility ISBN.

Example:

SPEIGHT, J. G. 2005. Lange's Handbook of Chemistry. [online]. London :

SPEIGHT, J. G. 2005. Lange's Handbook of Chemistry. [online]. London :

McGraw-Hill, 2005. 1572 pp. [cit. 2009.06.10.] Available on the Internet:

<http://www.knovel.com/web/portal/basic_search/display?_EXT_KNOVEL_DISPL

AY_bookid=1347&_EXT_KNOVEL_DISPLAY_fromSearch=true&_EXT_KNOVEL_DISPLAY_searchType=basic>. ISBN 978-1-60119-261-5.

5. Articles in electronic journals and other reports

Description components:

Author. year of issue. Title. Title of journal [Carrier type]. Year of issue, volume, number [citation date]. Availability and accessibility. ISSN.

Example:

HOGGAN, D. 2002. Challenges, Strategies, and Tools for Research Scientists. In Electronic Journal of Academic and Special Librarianship [online]. 2002, volume, No 3 [cit. 2003-01-10]. Available on the Internet: <http://southernlibrarianship.icaap.org/content/v03n03/Hoggan_d01.htm>. ISSN 1525-321X.

6. Contribution in the collective volume on CD-ROM

Description components:

Author. year of issue. Title. Title of collective volume [Carrier type]. Place of issue: Publisher, year of issue, range of pages (page from – to). ISBN.

Example:

ZEMÁNEK, P. 2001. The machines for "green works" in vineyards and their economical evaluation. In 9th International Conference : proceedings. Vol. 2. Fruit Growing and viticulture [CD-ROM]. Lednice : Mendel University of Agriculture and Forestry, 2001, pp. 262-268. ISBN 80-7157-524-0.

7. Scientific-qualification works

Description components:

Author. year of issue. Title of work: type of work type (dissertation, rigorous thesis). Place of publication, Name of university, year of issue, range of pages

Example:

MIKULÁŠIKOVÁ, M. 1999. Didactic tools for practical teaching at lessons of fine art for the 2nd degree of primary schools: diploma work. Nitra: UKF, 1999. 62 pp.

8. Research reports

Description components:

Author. year of issue. Title of work: type of report (VEGA, current report). Place of publishing. Name of institution, year of issue. Range of pages.

Example:

BAUMGARTNER, J. and collect. 1998. Preservation and sustaining of animal genetic fund, animal crossbreeding: research report. Nitra: VÚŽV, 1998. 78 pp.

9. Norms

Component description:

number of norm: year of issue (not year of approval or effectiveness):

Name of norm.

Example:

STN ISO 690:1998 : Documentation – Bibliographical references – Contents, form and structure. 19

Annex No. 5

License agreement on the usage of school work

concluded by § 40 and the following law No 618/2003 Coll. on copyright and rights related to the authors' act

between

the Author

Degree, first name and surname

Date and place of birth

Permanent address:

The student of faculty:

Title of work (school work):

Code (work registration number)

Type of thesis (article 2)

Submission date to CRZP:

and

the Acquirer:

University: Slovenská zdravotnícka univerzita in Bratislava

Faculty:

Address: Limbová 12, 833 03 Bratislava 37

IČO: 00165361

Faculty represented by the Dean:

Art. 1

Subject matter of contract

The subject matter of contract is granting school work author's consent (hereinafter work) specified in the Art 2 of the contract to the acquirer to use the school work (hereinafter „license“) pursuant to the conditions agreed in the contract.

Art. 2

Definition of school work

1. The author grants the acquirer the license for the school work.

Other work (characterized as):

Title of work (of school work):

2. The school work pursuant to the section 1 has been created by its author – the student of the university which is the acquirer of the license pursuant to the contract. The author's study obligations resulting from their legal relation to the acquirer in accordance with the law No131/2002 Coll. on universities and amendment and complement of some laws in the wording of the following regulations.

Art. 3

Method of the school work application and range of license

1. The author grants the acquirer the right to make a digital copy of the school work for the purpose of preservation and bibliographic registration of the work in accordance with § 8 sec. letter. b) law No. 183/2000 Coll. (law on libraries)

2. The author grants the acquirer the license in the following range:

- availability of the produced school work digital copy online by means of the Internet without limitation, including the right of providing a sublicense to a third person for study, scientific, educational and information purposes
- availability of the produced school work digital copy online by means of the Internet after elapsing 10 years following the contract conclusion without limitation including the right to provide a sublicense to a third person for study, scientific, educational

and information purposes

- availability of the produced school work digital copy online by means of the Internet after elapsing 10 years following the contract conclusion by the user within the university alone (accessibility verification based on IP addresses or by means of user name and password) including the right to provide the sublicense to the third person for study, scientific, educational

and information purposes

- availability of the of the produced school work digital copy by means of academic/university library for for study, scientific, educational and information purposes within the university (accessibility verification based on IP addresses or by means of user name and password)
- availability of final work annotation and abstracts, contacts alone, if the author or director of studies does not approve publication of the whole text. The author is able to state contact data (optional)

Telephone: email:

7 bachelor thesis, diploma work, rigorous thesis, dissertation thesis, habilitation

3. The license granted by the author to the acquirer pursuant to the contract is non-exclusive.

4. The author grants the acquirer the license for an indefinite period of time in accordance with the author's property rights duration by § 21 of the copyright law.

5. Following the acquirer's cessation as an legal entity granted the license, the rights and obligations resulting from the contract pass on to the acquirer's legal representative.

Art. 4

Reward

The author grants the license to the acquirer free of charge.

Art. 5

Originality and immutability

1. The author affirms that he or she has created the above mentioned work within his/her own creative activity and the work is original.

2. The author guarantees that all the examples of school work have identical content regardless of the carrier

3. The acquirer is not allowed to intervene in the work content in any way.

Art. 6

Closing provisions

1. The contract is produced in two equivalent examples whereby both the author and the relevant faculty library receives one copy.

2. The contract becomes effective after s successful habilitation of the respective work at university.

3. The contract is allowed to change or amend only with an amendment agreement in writing signed by the both contractual parties.

4. The relations not specified in the contract are subject to generally binding legal regulations valid and effective within the territory of the Slovak Republic, especially the provisions of authors' act and Civil Code.

5. The contractual parties affirm that they concluded the contract as free act and deed, have not acted under misapprehension or distress.

In , on

.....
 Author Acquirer

Annex No. 6

STATEMENT ON PROVIDING WORK WITHOUT AVAILABILITY OPTION)⁸

Degree, first name and surname
Date and place of birth
Permanent address:
The student of faculty:
Title of school work:
Code (work registration number)
Type of thesis)⁹
Submission date to CRZP:

The undersigned author of thesis grants the right to make a digital copy of the school work for the purpose of its preservation and bibliographic registration in accordance with § 8 sec. letter. b) law No. 183/2000 Coll. The author affirms that the school work is provided without an availability option for the following reasons:

The thesis has been made on the basis of a contract with another commercial entity,
The thesis contents (or their part) is being in the process of submitting a patent/ invention application,
Another relevant reason (in accordance with § 51 of copyright):

Justification:

In....., on

.....
final thesis Author's signature

.....
workplace Head's signature

⁸ is stated just in case of author's or supervisor's disagreement to publish the final thesis
⁹ bachelor thesis, master thesis, dissertation, habilitation